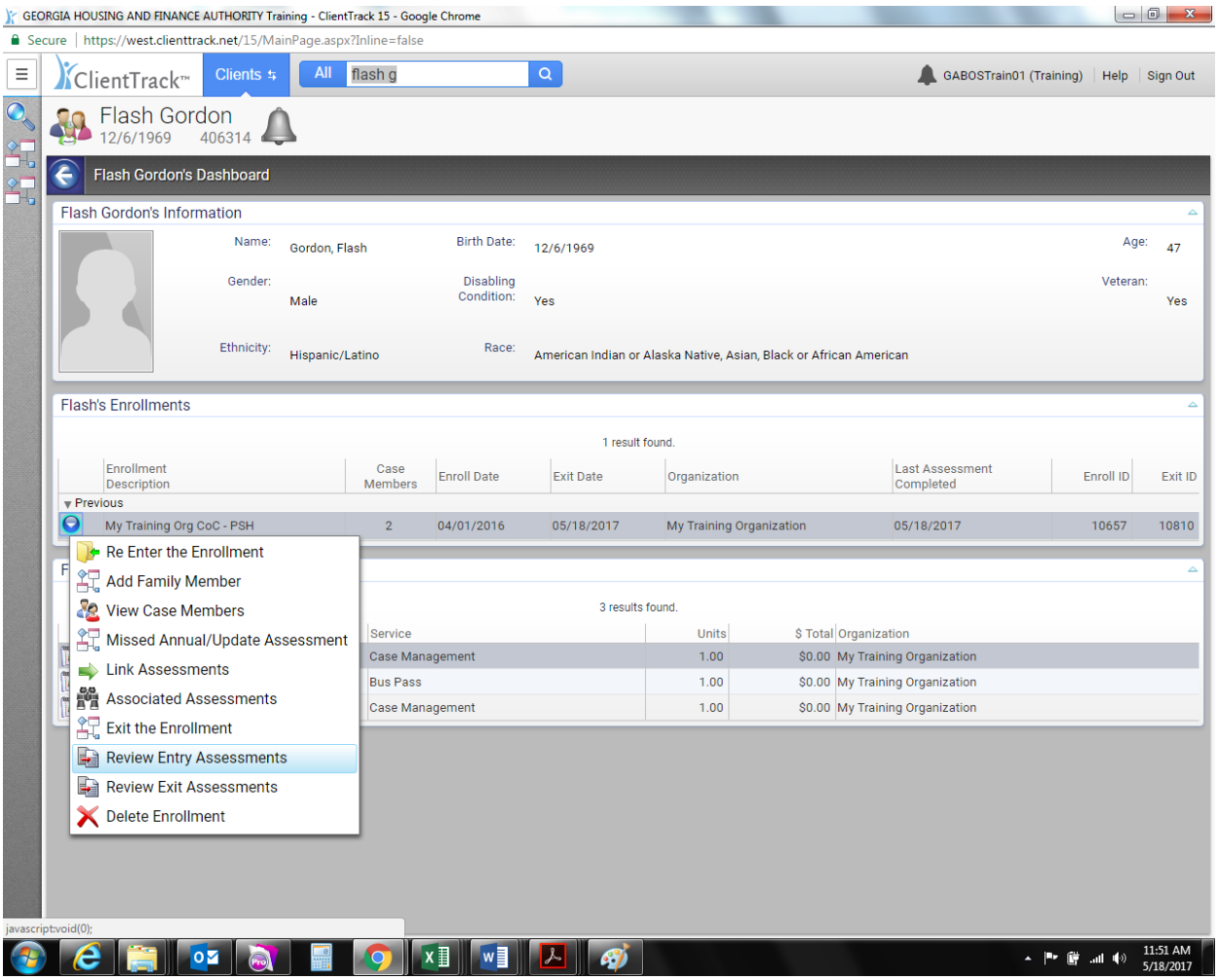
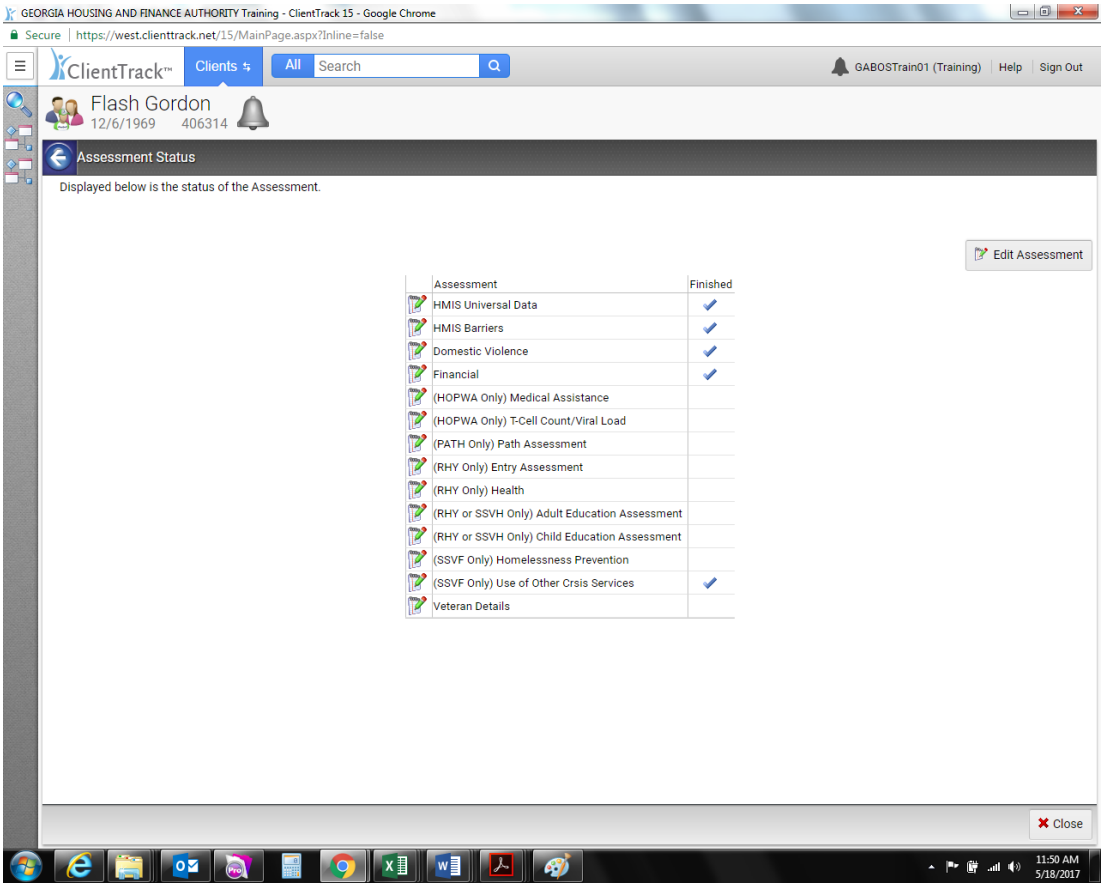
Data Quality Clean Up: Q5 Chronic Homelessness

For this question, you will need to go into paper files to answer each field you are pulling an error on. If your actual files for the clients do not have this information, please ask the clients for the correct information. We understand that many may not remember, however like all other data quality questions, this must be under 10%.

First, search and locate the client who is pulling an error.
You will find that information in the detail report under Q5.
When you have their dashboard pulled up, click the blue button and click Review Entry Assessment.



On this screen you will click the green pencil next to HMIS Universal Data. It will most likely show a blue checkmark under Finished, but that does not mean you are in the clear.



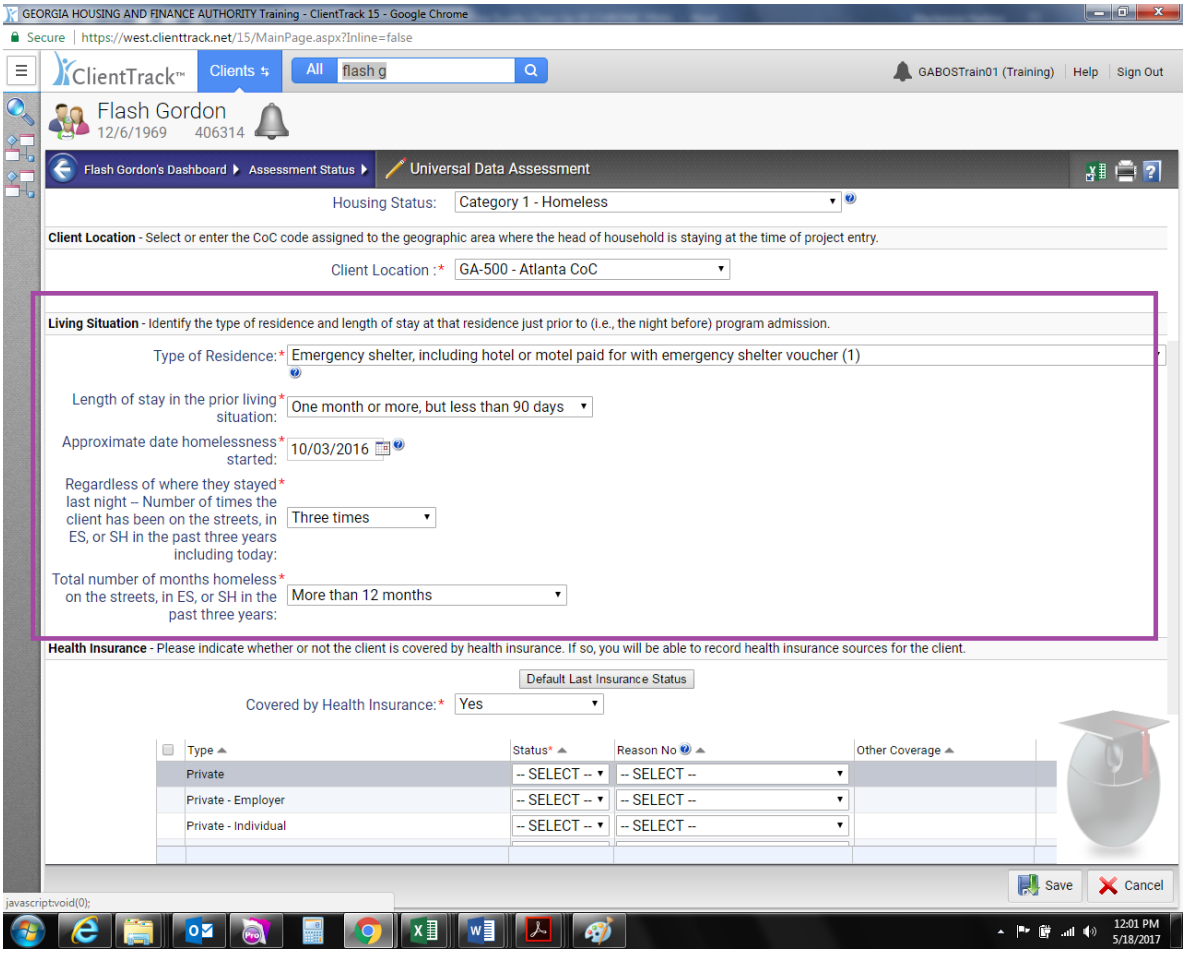
Next you will see where you will correct data

To make this data correct, you will be in the Living Situation field areas, shown in purple below.

What is consistently missing in DQ reports:
Approximate date homelessness started (3.917.3 in DQ Report Q5)
Regardless of where they stayed last night, number of times client has been on the streets, in ES or SH in the past three years (3.917.4 in DQ Report Q5)
Total number of months homeless on th streets, in ES or SH in the past three years (3.917.5 in DQ Report Q5)

These answers determine chronic homeless status and will affect Q1 Report Validation and ultimately your dedicated bed commitment. If you are dedicated at 10 beds and this report shows 2 dedicated beds in Q1, we assume you have missing information in these fields.

Additionally, based on how you answer these questions for type of residence (the first field in this section), you will find other questions that open up. For example, if you entered institution, you will answer questions based on that, TH as prior night questions will flow based on that. As we have discussed numerous times, this shows if your clients are truly homeless and meet the federal definition.

You can review the 3.917B Flow Chart which will be coming under separate cover. It provides a good walk through on eligibility for the CoC PSH program and asnwering these questions.

Correct this information and hit SAVE. You can then go out and enter back in OR refresh that same lurking Data Quality Report to ensure the number has lowered.